

# STANDING ORDER MANDATE

To:

Address:

Please debit my account

Account No.

Account Name

and pay

Bank:  
Barclays

Branch Title (not address):  
P O Box 10 **Barnstaple** Devon EX31 1HH

Sort Code

Account No.

Beneficiary

Quoting reference \*\*

?

This instruction cancels any previous order in favour of the beneficiary named above, under this reference.

at the following intervals

Day/date:

Weekly, monthly, annually, other:  
**MONTHLY**

the sum of

Regular amount:  
**£ 5.00**

Amount in words:  
**Five Pounds Only**

commencing

Date and amount of first payment:  
Now\*  
or / / **£**

until

Date and amount of last payment:  
Until you receive further notice from me/us in writing\*  
or / / **£**

\* delete if not applicable

Special Instructions

Signature(s)

Date

Note: The Bank will not undertake to: (i) make any reference to Value Added Tax or other indeterminate element. (ii) advise payer's address to beneficiary. (iii) advise beneficiary of inability to pay. (iv) request beneficiary's banker to advise beneficiary of receipt of payment.

Please complete the standing order mandate and post to:-

Kevin Salter FCA CTA  
BBS Computing Ltd  
30 Bear Street  
Barnstaple  
Devon  
EX32 7DD

(If any queries T 01271 375271 or email [kevin@bbscomputing.co.uk](mailto:kevin@bbscomputing.co.uk))

Please also complete the following details:

Name	
Practice Name	
Address	
Town	
Postcode	
Email Address	

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ICAEW (ICAEW)	Knowledge Base (KB)

**\*\* Please enter the code alongside the names above into the “Quoting Reference” section of the Standing Order mandate replacing the ????**

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